

Request for Expressions of Interest

RERT Panel

DETAILS

Services	Unscheduled Short Notice RERT
Contact details:	rert@aemo.com.au
Closing Date:	13 September 2022
Validity Period:	Until 13 December 2022

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A. REQUEST FOR EXPRESSIONS OF INTEREST

A.1 Background

As the national energy market operator and planner, AEMO plays an important role in supporting the industry to deliver a more integrated, secure, and cost effective national energy supply. AEMO operates Australia's largest gas and electricity markets and power systems, including the:

- National Electricity Market (NEM), the interconnected power system in Australia's eastern and south-eastern seaboard.
- Wholesale Electricity Market (WEM) and power system in Western Australia

AEMO also operates the:

- Victorian declared wholesale gas market (DWGM) and the Victorian gas transmission system.
- Wholesale gas short term trading market hubs in Adelaide, Sydney and Brisbane.
- Wallumbilla gas supply hub in Queensland.
- National gas market Bulletin Board.
- Western Australia gas Bulletin Board.

With its broad national focus on the future, AEMO's objectives are to promote efficient investment in and operation of Australia's electricity and gas services for the long-term interests of consumers with respect to price, quality, safety, reliability and security of energy supply.

A.2 Reserve

One of AEMO's functions under the National Electricity Rules (Rules) is to monitor the reliability of *supply* in the *NEM* and to take all reasonable actions to ensure reliability. One of the actions AEMO may take is to enter into *reserve contracts*. In doing so, AEMO must comply with the Rules, *RERT principles* and *RERT guidelines*.

A.3 The Need for a RERT Panel

In order to provide AEMO with an expedited process for the procurement of *reserve* for situations where AEMO might have less than 10 weeks' notice of a projected shortfall in *reserve*, AEMO is empowered by the *RERT guidelines*¹ to create a panel of entities (**RERT Panel**) that may be called upon to tender for and enter into *reserve contracts* where:

- AEMO has between 10 weeks' and 7 days' notice of a projected shortfall of *reserves* (Medium Notice Situations); and
- AEMO has between 3 hours' and 7 days' notice of such a shortfall (**Short Notice Situations**).

This Request for Expressions of Interest is only for Short Notice Situations.

¹ See <https://www.aemc.gov.au/regulation/electricity-guidelines-and-standards>

The procedure AEMO will follow is detailed in the Procedure for the Exercise of the RERT.²

A.4 Eligible Reserve

In seeking to become members of the RERT Panel, Recipients need to be aware of the types of *reserve* that AEMO would be prepared to purchase.

Load reduction

This usually involves the interruption of, or reduction in, the consumption of electricity by a *load*. The *load* to be interrupted or reduced need not be located in the same *region* as the *region* in respect of which *reserve* is sought by AEMO, but must usually take its *supply* from the *region* experiencing the *reserve* shortfall.

This Request for Expressions of Interest is open to *unscheduled reserves*, not *scheduled loads* or *wholesale demand response units*.

It is also possible that the reduced *load* is available because *generation* that is not *connected* to the *national grid* is used to supply electricity to the *load*.

It is also possible to aggregate many smaller sites to provide a larger overall *reserve* block.

Load reduction specifications sought by AEMO are as follows:

1. Available weekday (excluding public holidays) with:
 - 10 minute notification; or
 - 1 hour notification
2. Available 24 hours a day, 7 days a week with:
 - 10 minute notification; or
 - 1 hour notification

In the following *regions*, the aggregated *reserve* minimum is:

- 10MW in New South Wales
- 10MW in Queensland
- 10MW in Victoria
- 5MW in South Australia and
- 10MW in Tasmania.

AEMO will consider responses with the above reserve specifications more favourably than those that do not meet these specifications but reserves the right to accept them or otherwise at its discretion.

Generation increase

This usually involves the *generation* of electricity from a *generating unit*. Generating units need not be located in the same regions as the region for which reserve is sought by AEMO, but must have a connection point located in the region for which reserve is sought.

² This procedure is available at <http://www.aemo.com.au/Electricity/National-Electricity-Market-NEM/Emergency-Management>.

This Request for Expressions of Interest is open to *unscheduled reserves*, not *scheduled generating units*. If you wish to submit an expression of interest for generation increase then please contact AEMO as additional information will be required.

AEMO's preferred *reserve* specifications are as follows:

1. available 7am to 11pm weekdays (excluding public holidays); or
2. available 24 hours a day, 7 days a week

but AEMO reserves the right to accept otherwise at its discretion

In the following *regions*, the *reserve* minimum is:

- 10MW in New South Wales
- 10MW in Queensland
- 10MW in Victoria
- 5MW in South Australia and
- 10MW in Tasmania.

AEMO will consider responses with the above *reserve* specifications more favourably than those that do not meet these specifications but AEMO reserves the right to accept them or otherwise at its discretion.

A.5 Ineligible Reserve

The following *unscheduled reserves* are ineligible for consideration by AEMO:

- *Unscheduled reserves* that are required or might be required or available to be provided under any other contract or arrangement in the *trading intervals* during which the *reserve* is required.³ Note: there may be situations where the *trading intervals* in which the *reserve* is required under a *reserve contract* are excluded from demand management or other agreements. If the Recipient is unclear whether a contract or arrangement it has in place could impact a *trading interval* during which the *reserve* is required, the Recipient must discuss this with AEMO before entering into the panel agreement.

A.6 Ownership of Assets used to provide Reserve

It is not necessary for the Recipient to be the owner of a facility used to supply *reserve*. Where a Recipient does not own the relevant facility being used to offer *reserve*, they will need to demonstrate the existence of a contractual relationship with the owner whereby the owner has permitted the use of the facility in this manner.

A.7 Request for Expressions of Interest

Expressions of interest are requested from suitably qualified persons who wish to become members of the RERT Panel for an initial 12 month term with panel agreement extension provisions.

³ See Rule 3.20.3(j).

B. INFORMATION FOR RECIPIENTS

B.1 Glossary

In this Request for Expressions of Interest:

- (a) A capitalised word or phrase has the meaning set out opposite that word or phrase below or in the Details;
- (b) A word or phrase in italics has the same meaning given to that term in the Rules; and
- (c) A reference to a “Rule” followed by a number refers to a provision of the Rules.

Addendum	Any document issued after the date of this Request for Expressions of Interest and labelled as an “Addendum” to this Request for Expressions of Interest; collectively known as “Addenda”.
AEMO	Australian Energy Market Operator Limited, ABN 94 072 010 327, and references to AEMO include, where the context requires it, references to AEMO’s employees, officers, contractors, consultants, advisers and other persons authorised to act for AEMO.
Expression of Interest or EOI	The offer submitted by a Recipient to become a member of the RERT Panel.
EOI Form	The document contained in Section D .
Procedure for the Exercise of RERT	A procedure published by AEMO called: Procedure for the Exercise of Reliability and Emergency Reserve Trader (RERT). This procedure is available at http://www.aemo.com.au/Electricity/National-Electricity-Market-NEM/Emergency-Management .
Recipient	Any person in receipt of this Request for Expressions of Interest.
Reliability Standard	The standard set out in clause 3.9.3C of the Rules
Request for Expressions of Interest	Is the collection of documents incorporating: Section A: Request for EOI Section B: Information for Recipients Section C: Request for Expressions of Interest Conditions Section D: EOI Form and all schedules, attachments and appendices to those documents.
RERT Panel	A panel of entities recruited by AEMO that might be called upon to tender for and enter into a <i>reserve contract</i> .
Reserve	The reserve that a Recipient might be in a position to provide to AEMO in response to an invitation to tender.
Short Notice Situations	Situations where AEMO has between 3 hours’ and 7 days’ notice of a projected shortfall in <i>reserves</i> .
Statement of Compliance	The document contained in Schedule 1 of the EOI Form.

B.2 Recipients Must Inform Themselves

Prior to submitting an Expression of Interest (**EOI**), Recipients must have informed themselves fully concerning the nature, extent and requirements of this Request for Expressions of Interest, and made all examinations, investigations, interpretations, deductions and conclusions as to the costs, procedure and any difficulties in doing so.

B.3 Queries

Recipients must address any queries to the AEMO RERT Operational Lead in writing.

B.4 Conditions of Submitting an EOI

Recipients must comply with **Section C**.

B.5 Nature of Request for Expressions of Interest

This Request for Expressions of Interest is an invitation to treat and is not intended to have any contractual effect. No contract will be entered into until a contract based on the proposed RERT Panel Agreement is entered into as contemplated by **Section C18**.

C. REQUEST FOR EXPRESSIONS OF INTEREST CONDITIONS

C.1 Submitting an EOI

Lodgement Requirements

A Recipient must submit an EOI that meets the following requirements:

- The EOI must be completed (that is, Section D: EOI Form and relevant schedule are completed) and signed, by a duly authorised officer of the Recipient.
- **AEMO's standard RERT Panel Agreement provided with this request for EOI must be marked up using 'track changes'**, including completed schedules, so that if AEMO were to accept those changes, the agreement will be in a form the Recipient is willing to execute.

Note: AEMO will consider responses proposing minimal changes to the standard RERT Panel Agreement (other than to the variables) more favourably than those that provide for significant or extensive changes but AEMO reserves the right to accept proposed changes or otherwise at its discretion.

- Two electronic copies of all EOIs from the one Recipient must be submitted. One must be a signed copy in pdf format; the second must be in Microsoft Word format (any spreadsheets must be in Microsoft Excel format) and must be submitted to the following email address by 4:00 pm EST on the Closing Date:

rert@aemo.com.au

- The EOI must remain open for acceptance by AEMO for at least the Validity Period.

Additional information may be submitted with their EOI if, in the Recipients' opinion, it is necessary for a proper understanding of their EOI.

Statement of Compliance

The EOI Form and schedules have been developed to enable AEMO to evaluate EOIs in accordance with the evaluation criteria detailed in Section C.10.

If a Recipient cannot comply with any element of the EOI Form or schedules, the Recipient must specify in the Statement of Compliance the nature of, and reasons for, the non-compliance.

Recipients should note that a failure to comply with any of the other lodgement requirements may lead to rejection of their EOI.

C.2 Information Provided by AEMO

Upon submission of their EOI, Recipients are taken to have:

- carefully examined and satisfied themselves of the requirements of this Request for Expressions of Interest;
- examined all information relevant to the risks, contingencies and other circumstances relevant to becoming a member of the RERT Panel as may be available by making

reasonable enquiries, including having read and understood the Rules, *RERT guidelines* and Procedure for the Exercise of RERT⁴;

- satisfied themselves as to the correctness and sufficiency of their EOI; and
- informed themselves of all matters and things necessary for the proper performance of any resulting contract to the extent that no charge in excess of, or in addition to, the prices submitted will be claimed from AEMO.

C.3 Prices for Reserve and Availability

The prices payable for any Reserve that might be procured by AEMO using the invitation to tender process under the proposed RERT Panel Agreements are as follows:

Availability and Availability Charge

No availability charge is payable for Reserve procured in Short Notice Situations.

No testing is required for Short Notice *reserve*.

Advice that reserve is unavailable

During the reserve period, the provider will be required to advise AEMO on the availability of the reserve on an ongoing basis using the AEMO web portal.

If the provider advises AEMO that the contracted reserve is not available, the reserve will be considered unavailable.

Non-delivery of reserve

If AEMO has not been advised of unavailability and AEMO issues an instruction to activate the reserve for a day or weekday (as the case may be) and the amount of reserve activated is 80% or less than 80% of the amount instructed, then AEMO may terminate the agreement. In addition, any preactivation charge will be affected (see below).

Pre-Activation Charge

The Recipient may specify a pre-activation charge for *unscheduled reserve* that can be *activated* quickly if pre-activated. It must be priced as a rate in dollars per MW per “pre-activation instruction”. Subject to the terms of the *reserve contract*, it will be paid only if AEMO issues a “pre-activation instruction” in accordance with the proposed *reserve contract* to alert a provider to be ready to respond to a possible *activation* instruction, regardless of whether the *unscheduled reserve* is *activated*.

A re-issue of the “pre-activation instruction” to revise an earlier advice shall not incur an additional charge.

The pre-activation charge is not payable or may be reduced in a number of circumstances set out in the *reserve contract*, including non-delivery of the Reserve by a specified time and failure to deliver at least 80% of the contracted amount (see item 9.2 of the panel agreement schedule for further details).

If including a pre-activation charge an estimate of costs incurred at pre-activation must be attached in support of your offer.

⁴ This procedure is available at <https://www.aemo.com.au/energy-systems/electricity/emergency-management/reliability-and-emergency-reserve-trader-rert>. Note that AEMO is currently consulting on minor updates to the RERT procedures to accommodate the wholesale demand response rule change from 24 October 2021.

Usage Charge

The Recipient may specify a usage charge where significant operating costs are incurred by a provider when the Reserve is delivered in response to a *activation* instruction. It must be priced as a rate in dollars per MWh of *energy*:

- for *load reduction*, this is calculated as the reduction in *energy* usage by the relevant *load*.

A provider will only be paid for the Reserve delivered up to the limit of the amount of Reserve sought in the *activation* instruction and only between the times specified in the relevant *activation* instruction.

For load reduction, the Usage Charge will be calculated against baselines and baseline adjustments in Schedule 5. Tenderers should state in their offer whether their load is “flat” or “variable” and if variable, should provide information indicating the nature and extent of the variability.

The Usage Charge is only payable if an activation instruction is issued to the provider.

Baselines for Demand Response

In the case of demand response, baseline calculations will be used to determine the quantity of reserve activated.

When a demand response event occurs the response calculated for the usage payment is the difference between the metered quantity of the resource and the baseline energy for the resource, where the baseline energy is an estimate of what demand would have been had there been no demand response.

In order to ensure that the baseline is appropriate when measured against actual consumption, AEMO may compare the providers’ baseline under the baseline formulation. When reviewing baselines, AEMO will take into consideration planned maintenance shutdown periods.

An explanation of the baseline calculations is included in Schedule 5.

C.4 Prices to be Submitted

Prices must be submitted by Recipients who are in a position to offer *reserve* during Short Notice Situations. These prices will be fixed for the term of any resulting RERT Panel Agreement.

All prices must be submitted exclusive of GST and must be fixed for the period of the proposed *reserve contract*. Successful Recipients will be aware that, as part of AEMO’s *settlements* process, charges will be grossed up for GST in accordance with Rule 3.15.10A.

Recipients must structure the price payable for the Reserve as follows:

Pre-Activation price

Recipients of Reserve comprised of *unscheduled reserve* must nominate in Schedule 3 of the EOI Form the pre-activation charge on a dollar per MW per “pre-activation instruction” and attach an estimate of costs incurred at pre-activation.

Usage price

Recipients must nominate in Schedule 3 of the EOI Form the usage charge on a dollar per MWh basis.

C.5 Disclaimer

Except to the extent required by law, AEMO does not accept any responsibility to Recipients or third parties under the law of contract, tort (including negligence) or otherwise, for any loss or damage whatsoever that may arise from any information provided by AEMO.

AEMO accepts no responsibility for any interpretation that may be placed on this Request for Expressions of Interest.

The information contained in this Request for Expressions of Interest is furnished for the convenience of Recipients. Any information provided by AEMO is not guaranteed and EOIs must be based on Recipients' own investigations and determinations. AEMO makes no warranties or representations on the contents, or adequacy, of any information provided to Recipients.

C.6 No Liability

Except where it would be illegal to do so, AEMO is not liable in any way for the accuracy or completeness of this Request for Expressions of Interest, or for any loss or damage of whatever kind (whether foreseeable or not) however arising, suffered or incurred by any person in connection with this Request for Expressions of Interest (including by reason of any negligence, default or lack of care).

C.7 Modern Day Slavery

AEMO is committed to the prevention of Modern Slavery in the workplace and in our supply chains and is obliged to report compliance with the Modern Slavery Act (Cth) 2018. Your organisation will be required to provide a statement outlining what obligations it may have under the Act see Schedule 7.

C.8 Queries, Discrepancies or Errors

To the extent of any inconsistency between this Request for Expressions of Interest and the panel agreement, the panel agreement prevails to the extent of that inconsistency.

If Recipients find any discrepancy, error, or have any doubt as to the meaning or completeness of this Request for Expressions of Interest and they wish to clarify the discrepancy, error or doubt, they should notify the AEMO RERT Operational Lead in writing at least 5 business days before the Closing Date, whereupon AEMO may issue an Addendum clarifying the discrepancy, error, or query (as the case may be) in accordance with **Section C.9**.

C.9 Addenda

AEMO may issue an Addendum clarifying any matter contained in this Request for Expressions of Interest at any time not less than 3 business days prior to the Closing Date. AEMO will issue formally numbered Addenda on its website.

No representation or explanation to Recipients as to the meaning of this Request for Expressions of Interest, or as to anything to be done or not be done by the successful Recipient will be taken to be included in this Request for Expressions of Interest unless it is contained in an Addendum.

C.10 Confidentiality

AEMO declares that EOIs are *confidential information*⁵ and will not be disclosed outside AEMO unless it is:

- (a) to persons nominated by participating jurisdictions for the purpose of AEMO consulting with participating jurisdictions and agreeing cost-sharing arrangements between regions (if applicable) as required under the National Electricity Rules (Note that AEMO is only required to consult with jurisdictions when deciding whether to enter into reserve contract, not Panel Agreements, however AEMO will need to also disclose EOIs for Panel Agreements to jurisdictions to ensure all relevant information is considered as part of the jurisdictional consultation);
- (b) disclosed to a *Network Service Provider* for the purpose of assessing the feasibility of any proposed *reserve*;
- (c) required by law (including the Rules or RERT guidelines), or in the course of legal proceedings, or proceedings under Rule 8.2;
- (d) requested by any regulatory or other government authority having jurisdiction over AEMO or its activities; and
- (e) to AEMO's external advisers, consultants or insurers,
in which case the Recipient is deemed to have consented to this disclosure by providing the EOI, or in accordance with the Rules.

Recipients acknowledge that details of EOIs will need to be provided to AEMO operational staff for the purpose of updating procedures and training staff in preparation for the procurement of *reserve* and administering any resultant *reserve contracts*.

C.11 EOI Evaluation

Without prejudice to AEMO's right to reject non-conforming EOIs, during the EOI evaluation process, AEMO may seek clarification from Recipients of matters raised and rectification or resolution of errors or omissions in EOIs. Recipients may be required to attend meetings with AEMO at a time and place to be notified by the AEMO RERT Manager to review and discuss any such matters.

AEMO will evaluate the EOIs taking into account the following criteria:

- the nature and location of the Reserve; the expected reliability and availability of the offered *reserve*;
- the impact of any requested changes to the proposed RERT Panel Agreement;
- compliance with the Procedure for the Exercise of RERT, the *RERT Principles*, *RERT Guidelines* and the Rules; and
- any other factors AEMO considers to be relevant.

AEMO may, in its absolute discretion, evaluate and accept EOIs that do not meet the lodgement requirements in **Section C.1**, but AEMO is not obliged to do so.

Subject to **Sections C.12** and **C.13**, AEMO will advise Recipients of the outcome of this Request for Expressions of Interest within 5 weeks of the Closing Date.

⁵ The obligation as to confidentiality extends to all subsequent communications between Recipients and AEMO about the EOIs.

C.12 AEMO not Bound to Proceed

AEMO is under no obligation to proceed with, or accept any EOI, to complete the process outlined in this Request for Expressions of Interest or ultimately purchase any goods or services that comprise any part of the Reserve.

C.13 No Obligation to Debrief

AEMO is under no obligation to debrief any Recipient as to AEMO's evaluation of EOIs, or give any reason for the acceptance of or non-acceptance of any EOI.

C.14 No Reimbursement for Costs of Preparing and Submitting an EOI

No Recipient is entitled to be reimbursed for any expense or loss incurred in the preparation and submission of its EOI or for any costs incurred in attending meetings with AEMO during the EOI evaluation process.

C.15 Ownership of EOIs

AEMO will retain and own all EOIs submitted as a result of this Request for Expressions of Interest. Apart from AEMO's right to copy EOIs for the purposes of evaluation, Recipients' intellectual property rights in their EOIs are not affected by AEMO's rights under this **Section C15**.

C.16 Acceptance Of EOI

No EOI shall be taken to have been accepted by AEMO until notification of acceptance has been given in writing by AEMO to the successful Recipient.

C.17 No Publicity

Recipients must not make any public or media announcement about this Request for Expressions of Interest or the outcome of this Request for Expressions of Interest without AEMO's prior permission.

C.18 No Collusion or Dealings with Competitors

Recipients must ensure that they (and their principals, employees, agents and contractors) do not:

- (a) discuss this Request for Expressions of Interest with any provider or potential provider of reserve; or
- (b) engage in any conduct that is designed to, or might have the effect of, lessening competition in the supply to AEMO of reserve.

Recipients who wish to engage in legitimate teaming or sub-contracting discussions with persons who might be in a position to offer Reserve must gain AEMO's prior approval to do so.

C.19 RERT Panel Agreement

RERT Panel membership will be governed by the terms of the RERT Panel Agreement contained in Schedule 6 to the EOI Form.

Recipients must mark up the RERT Panel Agreement to complete the party details and any other variables using the "Track Changes" function in Microsoft Word.

Recipients must not include their own standard or general conditions of contract with their EOIs.

Recipients who wish to propose any change to the RERT Panel Agreement should include their comments in the Statement of Compliance and must provide a copy of the panel agreement document showing the exact change proposed by using the “Track Changes” function in Microsoft Word.

Note: AEMO will consider responses proposing minimal changes to the standard RERT Panel Agreement (other than to the variables) more favourably than those that provide for significant or extensive changes but AEMO reserves the right to accept proposed changes or otherwise at its discretion.

D. EOI FORM**RERT Panel**

To: Australian Energy Market Operator Ltd
 Level 22, 530 Collins Street
 MELBOURNE VIC 3000

Expression of Interest

From:

Recipient:		
ABN:		
Address:		
Contact Person:	Name:	
	Title:	
	Telephone No:	
	E-mail:	

D.1. Expression of Interest

The Recipient hereby submits an Expression of Interest in becoming a member of the RERT Panel in accordance with the requirements of the Request for Expressions of Interest, subject to the Statement of Compliance in **Schedule 1**.

D.2. Agency/Joint Submission

The Recipient is/is not⁶ acting as agent or trustee for another person, or lodging an EOI jointly with other persons.

(If the Recipient is acting as an agent or trustee, full details must be provided in this section.)

D.3. Ability to Offer Reserve

The Recipient is in a position to respond to any invitation to tender to provide *reserve* in the circumstances referred to in Schedule 2 and the prices referred to in Schedule 3.

D.4. Validity Period

This EOI and the offer it contains will remain open for acceptance by AEMO for the Validity Period.

D.5. Reserve Availability

The Reserve that is likely to be offered by the Recipient must not have been offered to anyone else for provision in the National Electricity Market and must not be so offered, except on terms to be agreed with AEMO. The Recipient provides the consent specified in Schedule 4 to assist

⁶ Delete as appropriate.

AEMO in making its inquiries in respect of the availability of the Reserve should the Recipient be offering Reserve at any time during the proposed RERT Panel Agreement.

D.6. RERT Panel Agreement

The Recipient provides in Schedule 6 a copy of the proposed RERT Panel Agreement with the Recipient's proposed changes in "track changes" mode.

OR

The Recipient accepts the proposed RERT Panel Agreement as provided.⁷

D.7. Addenda to Request for Expressions of Interest (only if Addenda received)⁸

In the preparation of its EOI, the Recipient acknowledges having received the following Addenda, if any, to the Request for Expressions of Interest:

Addendum No.	1	Dated
Addendum No.	2	Dated
Addendum No.	3	Dated

NOTE: Capitalised terms in this EOI Form and Schedules are defined in the Request for Expressions of Interest; italicised terms are defined in the National Electricity Rules.

Dated this _____ day of _____

EXECUTED by **[NAME OF RECIPIENT]** by _____)
its duly appointed representative in the _____)
presence of: _____)

.....
Witness

.....
Authorised Officer

.....
Name of Witness (print)

.....
Name of Authorised Officer (print)

.....
Title of Authorised Officer (print)

⁷ Delete as appropriate.

⁸ Delete as appropriate.

SCHEDULE 1 STATEMENT OF COMPLIANCE

I *[Recipient]* confirm that this EOI conforms in every respect with the Request for Expressions of Interest.

OR

I *[Recipient]* confirm that this EOI does not conform with the Request for Expressions of Interest in the following ways:

Recipient's Name _____

Recipient's Signature _____

Date _____

SCHEDULE 2 THE RESERVE**1 Reserve**

The Recipient is in a position to offer to AEMO the following *unscheduled reserve*:

Region	Total Reserve (MW)	Please provide a summary of the load type/technology and the operational processes to deliver the reserves.
Queensland		
New South Wales		
Tasmania		
Victoria		
South Australia		

2 Estimate of Likelihood of Availability of Offer

For each of the Reserves the Recipient is in a position to offer, the Recipient must indicate the likelihood that it will be available if the Recipient were in receipt of an invitation to tender for its provision during a Short Notice Situation as follows:

2.1 For Short Notice Situations

Region	Reserve (MW)	Availability if Recipient given ...					
		15 minutes' notice (Tick if yes)	30 minutes' notice (Tick if yes)	1 hours' notice (Tick if yes)	1.5 hours' notice (Tick if yes)	2 hours' notice (Tick if yes)	Other (specify)
Queensland							
New South Wales							
Tasmania							
Victoria							
South Australia							

3 Type of Reserve

For each of the Reserves the Recipient is in a position to offer, if it is:

- *Unscheduled reserve*, complete **item 4**.
- *Schedule reserve or generation only reserves*, contact AEMO for an alternative form.

4 Unscheduled Reserve

For each of the Reserves the Recipient is in a position to offer, fill out operational information spreadsheet, the following information must be supplied:

4.1 Activation by Blocks⁹

AEMO requires that the Reserve that is made up of a number of reductions in *load*, which might be across one or more locations, be offered as a “Block” of at least 5MW. The *load* that makes up each Block must be situated in the same *region*.

The size of the Block being offered is:	Insert details in operational information spreadsheet
---	---

4.2 Common Characteristics of Block

The Block must contain the following common characteristics:

Pre-activation lead time, i.e., the time to prepare the Block for <i>activation</i>	Insert details in operational information spreadsheet
Activation lead time, i.e., the period between the issue of an <i>activation</i> instruction and the time at which the Block commences <i>activation</i>	Insert details in operational information spreadsheet
De-activation lead time, i.e., the period between the issue of an <i>activation</i> instruction and the time at which the Block ceases to be <i>activated</i> and commences to take supply of electricity	Insert details in operational information spreadsheet
Maximum continuous operation, i.e. the maximum time the Block can be <i>activated</i> continuously	Insert details in operational information spreadsheet
Minimum continuous operation, i.e. the minimum time the Block can be <i>activated</i> continuously	Insert details in operational information spreadsheet
Minimum time between <i>activations</i>	Insert details in operational information spreadsheet
Which hours of the day is the Block available for <i>activation</i> ?	Insert details in operational information spreadsheet
Which days of the week is the Block available for <i>activation</i> ?	Insert details in operational information spreadsheet
Maximum number of consecutive days in a week that the Block is available for <i>activation</i>	Insert details in operational information spreadsheet
Maximum number of days per week that the Block is available for <i>activation</i>	Insert details in operational information spreadsheet

4.3 Details of Load Reduction

(Insert details in operational information spreadsheet)

The *Tenderer* must provide details of all the *NMIs* and Data Stream Suffixes which, as at the *commencement date* or at any time during the *term*, are related to equipment, plant or processes owned, contracted or controlled by the *Reserve Provider* including *NMI*'s which are not related to the provision of *reserve*.

The *Tenderer* must also provide details of any battery supporting the *reserve*.

⁹ Copy this schedule as many times as is necessary so that each schedule contains the data related to one block only.

Please provide the 24 hour operational contacts and the commercial contract contacts in the operational information spreadsheet.

Please provide single line diagrams showing the NMI connection for large loads over 1MW that include behind the meter generation. For loads under 1MW please provide generic NMI connection drawings.

Single line diagrams provided	<input type="checkbox"/> Yes <input type="checkbox"/> No
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4.4 Ownership

For each *load* reduction, please identify the *load* by the number used in the table in **item 5.3** including NMI, and confirm whether the Recipient owns the facility being used to provide the Reserve.

Where the Recipient does not own the relevant facility, provide evidence, including a copy of any contract or written endorsement by which the Reserve is being made available for provision to AEMO as Reserve.

Please label any attachment clearly with the item number to which it refers.

4.5 Constraints

Is the activation of the Reserve dependent on any third party? If so, who that third party is and provide details of the type of constraint. ¹⁰	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the Recipient required to receive any approval from any Local, State or Federal Government body or Authority (e.g. Essential Services Commission, Environment Protection Authority, etc.) in order to make the Reserve available? If so, please provide details. ¹⁰	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there any potential environmental, health, or safety risk (e.g. community risk/cost) to any party as a result of activating the Reserve? If so, please provide details. ¹⁰	<input type="checkbox"/> Yes <input type="checkbox"/> No
Are there any other known or potential constraints on the activation of the Reserve? If so, please provide details. ¹⁰	<input type="checkbox"/> Yes <input type="checkbox"/> No

4.6 Minimum Technical Requirements

Can the Reserve be activated by instructions to a single point of contact with operational responsibility?	<input type="checkbox"/> Yes <input type="checkbox"/> No
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¹⁰ Please label any attachment clearly with the item number to which it refers.

If not, please provide details of how the Reserve <i>activation</i> instructions need to be delivered by AEMO. ¹⁰	
Can the Reserve be activated as a block of not less than 5MW? If not, please detail the minimum size of the blocks in which it can be <i>activated</i> ? ¹⁰	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can the Reserve be activated continuously for at least one hour? If not, please explain why and detail the minimum time during which the Reserve can be <i>activated</i> continuously. ¹⁰	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is there any maximum activation duration and if so, why?	

4.7 Performance Criteria

Can the Block be prepared for activation within the proposed Pre-Activation Lead Time ¹¹ at all times? If not, when will it be unable to be so prepared and why? ¹²	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can the Block be activated within the proposed Activation Lead Time ¹¹ at all times? If not, when will it be unable to do so and why? ¹²	<input type="checkbox"/> Yes <input type="checkbox"/> No
Can the Block cease providing Reserve and to recommence taking supply of electricity from the network within the proposed De-Activation Lead Time ¹¹ at all times? If not, when will it be unable to do so and why? ¹²	<input type="checkbox"/> Yes <input type="checkbox"/> No
Will activation of the Reserve lead to any consequent increase in the rate at which electricity is taken from the network by any other equipment or process owned by a consumer whose load is included in the Block? If yes, has this effect been deducted from the offered Reserve? Please provide evidence if it has. ¹³	<input type="checkbox"/> Yes <input type="checkbox"/> No

4.8 Reserve Availability

Is the Reserve established and available now? If not when will it be established and available? ¹³	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is the Reserve available at all times over the next 18 months? If not, please identify when it is, or might, not be available and why. ¹³	<input type="checkbox"/> Yes <input type="checkbox"/> No

¹¹ As specified in the table in item 5.2.

¹² Please label any attachment clearly with the item number to which it refers.

¹³ Please label any attachment clearly with the item number to which it refers.

4.9 Reserve Reliability

<p>Are there any written procedures that will be used to govern the process by which the Reserve will be provided to AEMO?</p> <p>If yes, do they align with the terms of the proposed contract?</p> <p>If the written procedures do not align with the terms of the proposed <i>reserve contract</i>, how does the Recipient intend to satisfy the terms of the proposed contract?¹³</p> <p>If there are no written procedures to be used to govern the process by which the Reserve will be provided to AEMO, how does the Recipient intend to satisfy the terms of the proposed contract?¹³</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
<p><i>Does the provision of Reserve rely on standby generation?</i></p> <p><i>If yes, can test certificates or other evidence of satisfactory starts of each standby generating unit, indicating that the prime mover and energisation of the alternator of each standby generating unit were started recently without fail and the standby generating unit generated electricity for at least 1 hour be provided?</i></p> <p>AEMO may request that evidence is to be provided indicating that each standby generating unit was tested within 30 days of the date of provision of the evidence.¹³</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>Can the Recipient provide any other evidence of the proven reliability of the Reserve? (The evidence must not be more than 3 months old)¹³</p>	

4.10 Measurement of Reserve

<p>Provide details of the <i>metering</i> equipment the Recipient proposes to use to measure the Reserve.¹³</p>	
<p>Where is the <i>metering</i> equipment installed?</p> <p>If not installed yet, provide:</p> <ul style="list-style-type: none"> the date by which the <i>metering</i> equipment will be functional; and the proposed location of the <i>metering</i> equipment. 	
<p>Is any of the <i>metering</i> equipment to be used a type 1, 2 3 or 4 <i>metering installation</i>¹⁴ or Vic AMI meter?</p> <p>If yes, please specify the load reduction to which the <i>metering installation</i> applies.</p> <p>“Vic AMI meter” means a smart meter installed in Victoria as part of the Victorian Government’s Advanced Metering Infrastructure (AMI) Program</p>	<input type="checkbox"/> Type 1 <input type="checkbox"/> Type 2 <input type="checkbox"/> Type 3 <input type="checkbox"/> Type 4 <input type="checkbox"/> Vic AMI meter

¹⁴ See Schedule 7.2 of Chapter 7 of the NER

For each piece of *metering* equipment intended to be used in the measurement of Reserve, provide the following:¹⁵

- a list of the equipment the Recipient proposes be used in the determination of the quantity of Reserve *activated* on a *trading interval* basis;
- the performance and characteristics of the equipment the Recipient proposes be used to determine the quantity of Reserve *activated*;
- evidence as to the accuracy of each piece of *metering* equipment intended to be used in the measurement of Reserve;
- details of the methodology the Recipient proposes to use to calculate on a *trading interval* basis the *activated* Reserve (with examples);
- details of the method of validation for a claim for payment for Reserve provided, and the documentation the Recipient will provide to verify claims for payment; and
- the *load* profile and any other relevant characteristics of each *load* reduction.

Recipient's Name

Recipient's Signature

Date

¹⁵ Please label any attachment clearly with the item number to which it refers.

SCHEDULE 3 PRICES

Prices are required from Recipients who are submitting an EOI in respect of Short Notice Situations only.

1. Unscheduled Reserve

The Recipient offers the Reserve for the following charges, regional prices can be provided:

Region	Pre-Activation Charge (\$ per MW of <i>unscheduled reserve</i> per pre-activation instruction)	Usage Charge (\$ per MWh)
Queensland		
New South Wales		
Tasmania		
Victoria		
South Australia		

If including a pre-activation charge an estimate of costs incurred at pre-activation must be attached. See section C.3.

Recipient's Name _____

Recipient's Signature _____

Date _____

SCHEDULE 4 **CONSENT**

[Please provide this consent on your letterhead.

[This consent needs to be provided from each organisation providing reserve through an aggregator before those reserves are available to be used by AEMO.

This does not need to be completed at the EOI stage, for example if back to back arrangements are not yet in place.]

To: *[Insert name and address and third party aggregator person]*¹⁶

Re | Consent to Disclosure of Agreements and Arrangements

I, *[insert name of Recipient providing reserve to the third party aggregator]*, HEREBY CONSENT to the disclosure to AEMO of any information you have relating to electricity supply and demand side management agreements or arrangements or any network support agreements or arrangements affecting the reserve that I may be offering to AEMO from time to time.

Please provide me with a copy of any correspondence sent to AEMO.

I, *[insert name and title of the Recipient providing reserve through the third party aggregator]*, confirm that I am duly authorised to sign this consent on behalf of *[insert name of Recipient Organisation which is providing reserve through the third party aggregator]*.

(signed)

(date)

¹⁶ Copy this schedule as many times as is necessary so that AEMO is provided with the necessary consents to be able to contact all relevant organisations.

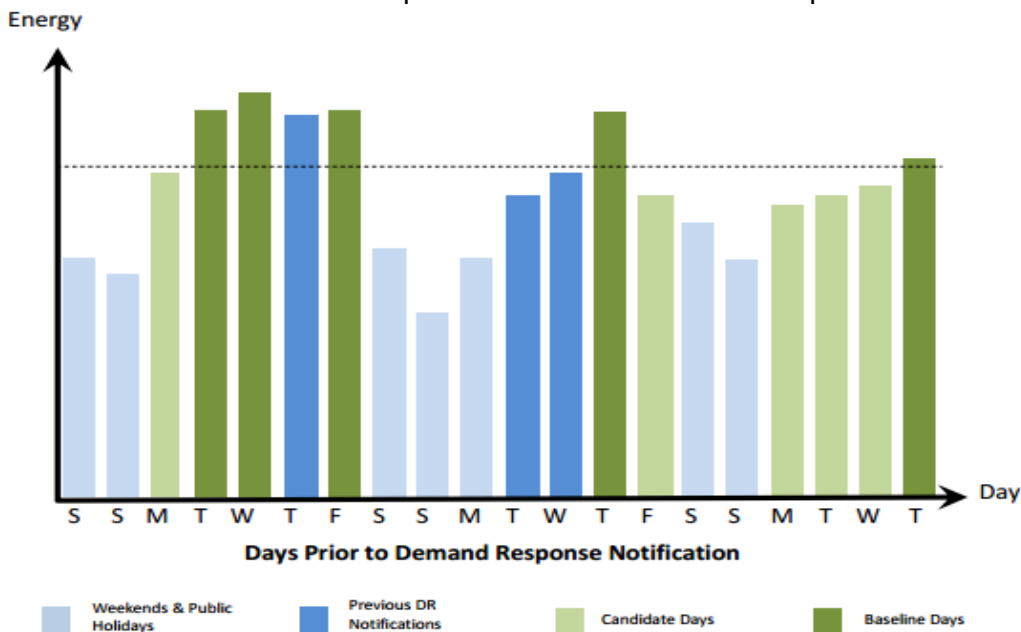
SCHEDULE 5 BASELINE CALCULATIONS

Baseline and delivered Demand Response

When a demand response event occurs the response calculated for payment of the usage charge is the difference between the metered quantity of the resource and the baseline energy for the resource, where the baseline energy is an estimate of what demand would have been had there been no demand response.

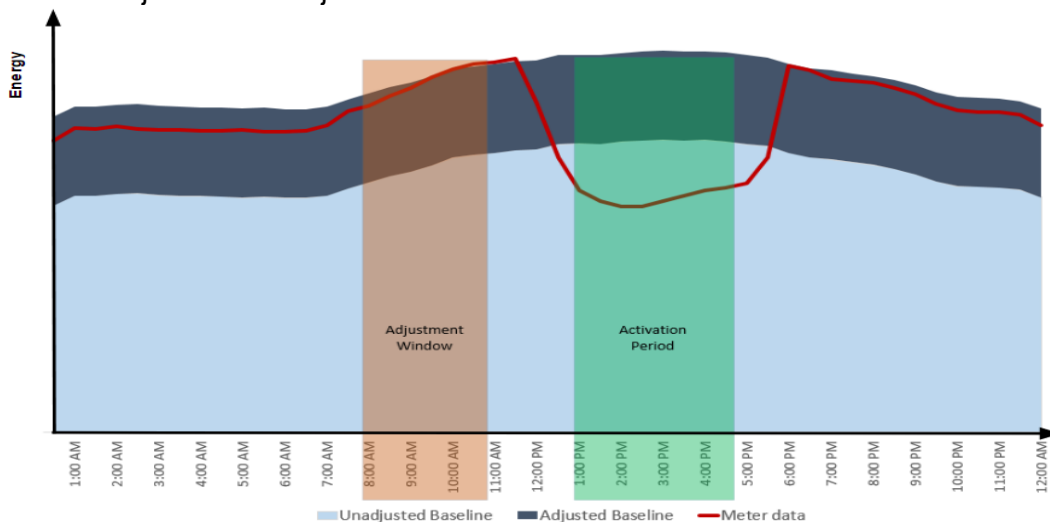
The following diagrams illustrate the core concepts and items used to generate a dynamic profile baseline. Please note that these diagrams are for illustration purposes only and do not accurately reflect the baseline for this activity. Key items include:

- Candidate and selected baseline days used to drive the unadjusted baseline
- Excluded days i.e. business days and not previous activation days
- Take into consideration planned maintenance shutdown periods.



The following diagram further illustrates concepts used. Key items include:

- Activation period
- Adjustment window
- Unadjusted and Adjusted baseline



For the activation of demand response on a day, an unadjusted baseline energy is derived from meter data for a set number of prior qualifying days, collectively called the selected days. A qualifying day must satisfy requirements like not having Demand Response Activated on that day, or not being a weekend or holiday. The set of qualifying days is taken from the baseline window period.

The adjustment window is a time period prior to the activation of the demand response, and differences between metered data on the day of activation and a corresponding derived value from the selected days is used to determine an additive adjustment (which may be negative). This is added to the unadjusted baseline energy to give the baseline energy. The demand response in a trading interval is the amount by which metered demand is less than the baseline energy, though not exceeding the amount activated by AEMO.

The baseline explanations and formulas contained in this EOI and Panel Agreement assume a the provision of reserve on a weekday (excluding public holidays) basis. If the reserve provided differs from this, the baseline calculations/formulations set out below may need to be adjusted in the Panel Agreement.

The following table describes these terms.

Term	Description
adjustment window	A period of time prior to activation of demand response from which meter data is used to adjust the baseline to reflect conditions on the day of activation.
average actual adjustment window energy	The simple average of the metered energy over the adjustment window.
average baseline adjustment window energy	The simple average of the unadjusted baseline energy over the adjustment window.
baseline consumption methodology	A methodology used to calculate baseline energy for a demand response trading interval.
baseline energy	<p>The MWh energy derived from a baseline consumption methodology and associated with a NMI included in a demand response for settlement purposes for a demand response trading interval.</p> <p>baseline energy = unadjusted baseline energy + additive adjustment</p>

baseline window	<p>The period of days preceding a demand response trading interval from which qualifying days are selected for the purpose of calculating baseline energy for that demand response trading interval.</p> <p>In this instance it is 45 calendar days. This time range is long enough to allow for a significant number of qualifying days but not so long as to create serious distortions due to changing seasons.</p>
qualifying days	Calendar days within the baseline window which are not public holidays (in that location) and on which demand response events have not been called for the NMI.
selected days	<p>A subset of the qualifying days within the baseline window associated with a demand response trading interval from which meter data is used for the purpose of calculating baseline energy for that demand response trading interval.</p> <p>The most recent 10 qualifying days within the baseline window.</p> <p>If less than 10 qualifying days exist but 5 or more qualifying days exist then use the number of qualifying days available. If less than 5 qualifying days are available then select those event days with the greatest metered energy during the trading interval corresponding to the current day demand response trading interval to make up the number of selected days to 5. Thus if there were only 3 qualifying days available then 2 event days would be selected to produce 5 days. The days with the greatest metered energy are used as these are less likely to be days in which demand response occurred during that particular trading interval and are therefore less likely to lower the baseline energy.</p>
symmetric additive adjustment	<p>An adjustment applied in baseline calculation to increase or decrease the baseline energy based on the average difference between predicted and metered energy during an adjustment window prior to a demand response interval.</p> <p>This is calculated as the average actual adjustment window energy – average baseline adjustment window energy. This may be positive or negative. The adjustment will be subject to a cap of 20% of the Reserve amount in the positive direction only.</p>
unadjusted baseline energy	For a trading interval, the average metered values for the corresponding trading interval on each of the selected days.

Calculations

The calculation of the demand response for a trading interval is described as follows.

Where a resource is Activated to provide demand response on that day then it is necessary to use meter data for prior days to determine an unadjusted baseline which reflects an average historic consumption over the period of the demand response based on a set of prior selected days.

Unadjusted baseline calculation

$$b_t = \frac{1}{S} \sum_{i=1,2,\dots,S} c_{ti}$$

Where:

b = unadjusted baseline MWh for a given time interval (t)

i = one of S selected days

S = the set of selected days in the 45 calendar days immediately preceding the weekday on which reserve was Activated and for which the calculation is being made (the **45 day period**). The days in the 45 day period selected for the set will be based on weekdays on which reserve was not Activated (**Non-Activated**) and weekdays on which Reserve was Activated (**Activated**) and determined as follows:

Step 1 - This set of selected days normally comprise the 10 Non-Activated Days immediately preceding the weekday on which reserve was Activated and for which the calculation is being made.

Step 2 - If, in the 45 day period, there are less than 10 Non-Activated Days but 5 or more Non-Activated Days, then S comprises those Non-Activated Days.

Step 3 - If, in the 45 day period, there are less than 5 Non-Activated Days, then S comprises the Non-Activated Days plus one or more of the Activated Days in the 45 days period will added to the number of Non-Activated Days so that the total number of days in the set equals 5. The Activated Days added to the Non-Activated Days will be determined based on the level of demand during the trading intervals during the period of activation on the Activated Days (with the Activated Day with the highest demand during any trading interval during the period of activation on that Activated Day ranked highest and added to the Non-Activated Days, with the next highest ranked Activated Day added and so on, until the total number of days in the set equals 5). If 2 or more Activated Days are ranked the same based on the highest demand during any trading interval during the period of activation, the Activated Day closest in time to the weekday on which reserve was Activated and for which the calculation is being made will be ranked higher.

t = trading interval

c = MWh electricity demand for a given trading interval (t) occurring on one of the selected days

Relative Root Mean Squared Error (RRMSE)

AEMO may measure the accuracy of the unadjusted baseline by determining the unadjusted baseline's relative root mean squared error (RRMSE) by comparing the Reserve Provider's unadjusted baseline against the 60 days not being Activated Days immediately preceding the weekday on which reserve was activated and for which the calculation is being made and if they vary from each other by a value greater than or equal to 20%, AEMO may adjust the variables which are used to determine the unadjusted baseline to ones which AEMO determines, acting reasonably, more accurately reflects the Reserve Provider's typical demand.

Adjustment factor calculation

For calculations based on 30 minute metering data:

$$a = \frac{\sum_{t=s-8}^{t=s-3} (c_t - b_t)}{6}$$

Where:

a = adjustment factor (this may be positive or negative)

s = the start of the trading interval (t) during which the reserve has been activated and for which the calculation is being made

c = MWh electricity demand for a given time interval (t) during the period of reserve activation for which the calculation is being made.

$s - n$ = trading interval n 30-min intervals before activation start time

An adjusted baseline is then determined by adding the adjustment factor – which may be positive or negative – to each value in the unadjusted baseline.

If the adjustment factor is a positive amount, the adjustment factor is limited to an amount equivalent to 20% of the amount of the *reserve*.

For calculations based on 5 minute metering data:

$$a = \frac{\sum_{t=s-48}^{t=s-13} (c_t - b_t)}{36}$$

Where:

a = adjustment factor (this may be positive or negative)

s = the start of the trading interval (t) during which the reserve has been activated and for which the calculation is being made

c = MWh electricity demand for a given time interval (t) during the period of reserve activation for which the calculation is being made.

$s - n$ = trading interval n 5-min intervals before activation start time

If the adjustment factor is a positive amount, the adjustment factor is limited to an amount equivalent to 20% of the amount of the reserve.

If the reserve is activated for 2 or more separate periods on the same day, the adjustment factor a for each period of activation will be the adjustment factor calculated for the first period of activation on that day.

Adjusted baseline calculation

$$B_t = b_t + a$$

B = adjusted baseline MWh for a given trading interval (t)

Delivered reserve

The delivered reserve provided by the demand response in a trading interval is based on the difference between the adjusted baseline, representing what would have happened without a demand response, and the actual metered consumption, which should reflect the demand response.

$$D_t = B_t - c_t$$

D = quantity of Reserve Activated for a given trading interval (t).

c = MWh electricity demand for a given trading interval (t) during the period of reserve activation for which the calculation is being made.

Where D is more than the level specified in the relevant activation instruction, D = the level specified in the relevant activation instruction. Where D is less than zero, then $D = 0$.

Example of baseline calculations

Example of the CAISO “10 of 10” Unadjusted Baseline for Weekdays Excluding Public Holidays

Consider an Activity is providing demand response on Tuesday 29th of the month for the trading interval ending 1330 hours for a NMI. In order to calculate the baseline energy, the last 10 days that are not public holidays, weekend days or previous activation days are used. These are shown in the table below (shaded days are selected days).

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	1	2	3	4	5	6
7	8 Activated Day	9	10 Activated Day	11	12	13
14	15	16 Activated Day	17	18	19	20
21	22 Activated Day	23	24	25 Holiday	26	27
28	29 Reserve Activated	30	31			

For these days the half hour ending 1330 hours metered energy is collected with these averaged to form the unadjusted baseline energy, as shown in the table below.

Date	Type	1 PM Meter Value
9 Jan	Weekday	840
11 Jan	Weekday	910

14 Jan	Weekday	800
15 Jan	Weekday	780
17 Jan	Weekday	810
18 Jan	Weekday	860
21 Jan	Weekday	900
23 Jan	Weekday	890
24 Jan	Weekday	910
28 Jan	Weekday	800
Total:		8,500
Unadjusted Baseline Energy (Total / 10)		850

Example of Symmetric Additive Adjustment

A symmetric additive adjustment allows the unadjusted baseline to be increased or decreased by the adjustment. In the example in the Table below the adjustment window comprises the 6 trading intervals (1 to 6) ending three hours before the start of the demand response interval, which runs from trading intervals 9 to 16.

	Adjustment Window								Activation Period							
Trading Interval	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Meter Read	5	6	7	9	10	11	12	14	8	10	12	14	13	12	14	16
Unadjusted Baseline Energy	2	2	4	6	8	8	10	12	14	15	20	21	20	20	21	22
Additive Adjustment	Average meter read = 8 Average unadjusted baseline energy = 5 Additive adjustment = 3								3	3	3	3	3	3	3	3

Adjusted Baseline Energy				17	18	23	24	23	23	24	25
Delivered Reserve				9	8	11	10	10	11	10	9

In this scenario, usage during the adjustment window is higher than the unadjusted baseline energy and the use of the additive adjustment results in a positive (higher) adjustment to the baseline energy. This example does not show the impact of the additive adjustment cap.

SCHEDULE 6 RERT PANEL AGREEMENT

SCHEDULE 7 MODERN DAY SLAVERY

Is your organisation required to report under the Modern Slavery Act (Cth) 2018? If yes, please provide a copy of your modern slavery statement(s).

Reporting obligations apply to entities that have consolidated revenue of at least \$100 million for the relevant reporting period (a financial year), and which

- are Australian entities, or
- undertake business in Australia in that financial year.

Does your organisation have a policy or policies in place to deal with modern slavery? (If the answer is yes, please provide details of, or a copy of, the policy or policies, including information on whether your organisation has a system to monitor compliance with these policies. If the answer is no, please provide information on what your organisation is doing, or plans to do, to manage modern slavery risks).

Does your organisation perform screening of all prospective suppliers to assess the risks of modern slavery or other human rights harms that may occur in its operations and supply chains? (If yes, please describe how your organisation performs this screening. If no, does your organisation plan to introduce measures to screen prospective suppliers for modern slavery risks in future?)

SCHEDULE 8 OPERATIONAL INFORMATION SPREADSHEET

SCHEDULE 9 NEW RERT PARTICIPANTS REGISTRATION SPREADSHEET